



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
November 25, 2009

Commissioners: Charlie Menard, Chairman  
Maryan Nowak, Vice Chairman  
Bob Adams  
Carolyn Basler  
Fred Terra

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff: Jacobs Engineering  
Ron Nation, Dick Rodier, Charlie Pickett  
Deanna King and Marianne Gonzalez: Atlantic Aviation

Meeting called to order at 7:00 p.m. by Vice Chairman Nowak. Chairman Menard will be late.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. After a brief discussion on the project, the commission thanked Eric and Jacobs Engineering for their continued efforts on behalf of the airport and was excused.

**Minutes: October 28, 2009 – Fred: motions to accept as submitted. Bob: seconds. All in favor, unanimous. So voted.**

**Treasurers' Report – Income \$19,010.09, Expenses \$7,797.64 for a Positive Monthly Cash Flow of +\$11,212.45. Fred: motions to accept the report subject to audit and authorize the processing of the bills for payment. Carolyn: seconds. All in favor, unanimous. So voted.**

**Airport Managers' Report** – Dan reported on the following:

1. **Fuel Survey** – Fuel prices for TMA are currently \$4.20/gallon for credit purchases and \$4.08 for cash purchases. We are at the low end of fuel prices of other nearby airports.
2. **Airside Inspections** – Everything in good shape, no problems to report.
3. **Verizon has removed the pay telephone and base.** We will be receiving a credit towards our bill.
4. **Airport Survey** - 11/25 met with Nick Stefanik (Louis Berger Group) to complete the survey with Dan. Mr. Stefanik was very complimentary of the airport and will be in touch with Jacobs Engineering for additional information. Dan thanked Joe Lawlor for helping with the report for the past 4-6 weeks.
5. **Met with Bryon Race (Airport Solutions Group)** – consulting engineers funded by Mass Port Aeronautics Division, with regards to the condition of the runway, crack sealing, lettering, etc. He reported that the runway is in good shape.
6. **Jet Fuel Feasibility and Availability** - Dan had an inquiry about our airport providing jet fuel and this was discussed a few years back. Dan spoke with our fuel supplier to see if a fuel truck for jet fuel is feasible. The company stated that delivery to a truck is not an option but will deliver to tanks. What was suggested was a fuel farm for a full delivery because split loads is also not an option. Dan noted that there is a need for this type of fuel and we have had previous requests. Ron Nation, one of our tenants is purchasing a small jet, and we should be able to service our customers and it will also draw in other customers. Maryan asked Ron where the closest airport for jet fuel is? Ron responded, New Bedford and also noted that this area is close to some major industrial parks and could be a draw to small corporate jets. After discussions it was determined that Dan will investigate further.
7. **VASI Installation Scheduled** for 11/30/09. Estimated downtime to be about a week. There was suppose to be a 30-day notification to FAA, so Dan doesn't know for sure if the work will begin as scheduled. Maryan asked Dan to keep the flight school informed.
8. **Mass Aeronautics Open House Invitation** – 12/11/09, 11: a.m. – 2: p.m.

9. **Building 30 Lease Update** – The gentleman is purchasing the building from Sovereign Bank and a slight glitch in a document not being notarized has held up finalizing the sale.
10. Dan noted that he has received some correspondence of individuals having unregistered businesses on the field and he is gathering the information, will be in contact with the individual and will have more information in the coming weeks.

### Old Business

1. **Atlantic Flight Center Lease Update** – Maryan asked Deanna and Marianne if Charlie had been in touch with them with regard to the lease amendment/clarification? Marianne responded that he had, they are in receipt of the document, are in the process of reviewing with their lawyer and will be in touch with the commission.
2. **Skydive Newport Inquiry** – Dan reported that he received a follow-up letter and a business report now we have to decide how to proceed with the City.
3. **Building 30 Lease Update** – discussed earlier.

Chairman Menard arrived at this time and apologized for being late.

### New Business

1. **Review/Set Rates and Fees for 2010** – Charlie noted that the fees have not changed in two years, possibly 3. **At this time, Commissioners Terra and Adams will abstain from discussions and voting on these items.** Charlie asked all to consider the projects on the table and the airports share of the monies needed for these projects, and noted that as nice as it would be to stay the same, to strongly consider some moderate increase and caution shortchanging the projects for the next 2 – 3 years. Charlie asked for comments. Joe recommends an increase of 3 – 4 % noting we haven't had an increase in fees in 3 years and although times are hard for everyone, the airport is also having hard time financially and we need to have our share of the

money for the projects already on the books. Charlie gave a run down of the fees and charges applied at other nearby airports. Carolyn asks how many people are using the electric tie downs? Dan responded 7 or 8 electric tie downs are being utilized of the 22 available. Dan also noted that even if new fees are established, the new rate would not be in effect for everyone until their renewal date comes up. After discussion :

- (1) **Building Lease Rate:** currently \$7.00/s.f. *Carolyn: motions to increase to \$7.25/s.f. Maryan: seconds. Commissioners Terra and Adams abstain, so voted.*
  - (2) **Land Lease:** currently \$0.155/s.f. *Maryan: motions to increase to \$0.16/s.f. Carolyn: seconds. Commissioners Terra and Adams abstain, so voted.*
  - (3) **Tie Downs:** currently \$65. and \$75. for electric tie down. *Maryan: motions to increase regular tie down to \$70. and \$80. for electric tie down. Carolyn: seconds. Commissioners Terra and Adams abstain, so voted.*
  - (4) **Business Registration Fee:** currently \$80./month. *Maryan: motions to maintain current rate. Carolyn: seconds. Commissioners Terra and Adams abstains, so voted.*
  - (5) **Self Fueling Flowage Fee:** currently \$0.25/gallon. *Maryan: motions to maintain current rate. Carolyn: seconds. Commisssoners Terra and Adams abstains, so voted.*
2. **Fuel Discount Program:** Fred noted that he will be abstaining from discussions and voting on this item. *Maryan: motions to maintain existing fuel discount program. Carolyn: seconds. All in favor, so voted.*

**Public Input – None**

Carolyn noted that the Old Colony Historical Society in conjunction with their aviation exhibit which will be on display until March, has chosen an old photograph on display of the 1936 Taunton Green at Christmas with a globe and an airplane flying above, to create their Christmas card and those cards are available for purchase at the historical society. Dan will post in the newsletter.

Marianne Gonzalez suggested putting a banner with the airport sign on Middleboro Avenue noting the 90-years the airport has been in operation. Charlie thinks it's a good idea and Fred volunteered to look into how much it would cost to add something along that idea to our current sign.

**Minutes: November 28, 2009 – continued**

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**Maryan: motions to adjourn at 8:15 p.m. Fred: second. All in favor, unanimous. So voted**

**Next meeting December 30, 2009 at 7:00 p.m. in the Leonard F. Rose SRE Building**

**Action Items:**

⇒ **Segmented Circle Repair – Dan**

**Project Status**  
Taunton Airport Commission Meeting  
November 25, 2009  
Jacobs Engineering Update

ATTACHMENT  
A

**1. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]**

Based on comments from Mass Audubon and DEP it was recommended by MEPA that the ENF be withdrawn, revised and resubmitted. The revised document would request a Phase One Waiver for the Rehabilitation of Runway 4-22 and Construction of Connector Taxiway A. This waiver would allow this project to progress through final design and construction in 2010-2011 as planned on the CIP.

The remaining projects included in the ENF were deemed to have more environmental impacts and would be tentatively scoped for an EIR. These projects would include:

- Grade the Southside Site For Future Hangar Development
- Construct Southside Connector Taxilane
- Construct Westside Turf Apron and Apron Connector Road
- Construct Southside Hangars

Currently Jacobs is performing an Ultimate ALP update upon the request of FAA and MAC to show all the projects included in the ENF. Jacobs estimates a revised ENF to be submitted by the end of the calendar year.